

REGULAR MEETING
KAYCEE TOWN HALL
June 9, 2026
7:00 P.M.

Present: Mayor: Barry Gehrig. Council: Pat Foster, Tom Knapp, and Kelsey Anderson. Clerk: Kristen LeDoux. Attorney: Zane Hengel. Public Works: Tanner Kirchhoff. Law Enforcement: Deputy Ken Richardson. Public: Laurel Foster.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

MAINTENANCE REPORT: Mr. Kirchhoff gave the monthly report. Water usage has increased to approximately 120,000 gallons per day. Midwest Assistance is assisting the town in GIS Mapping of all infrastructure. The street crack sealing will be finished soon.

LAW ENFORCEMENT: Deputy Ken Richardson presented the monthly report and entertained questions from the Council.

NEW BUSINESS:

Water Restrictions: Councilman Knapp moved to implement water restrictions with no watering between the hours of 10 a.m. and 6 p.m. Councilwoman Anderson seconded. Motion carried.

Catering Report: Councilwoman Anderson moved to approve the catering report as presented. Councilman Knapp seconded. Motion carried.

Lot Division: The Council was presented with a lot split request from Ms. Jarrard. Ms. Jarrard is requesting to split the lot located at 432 Park Avenue. Councilman Knapp moved to approve the lot split as presented. Councilwoman Anderson seconded. Motion carried.

Malt Beverage Permit: The Council was presented with a request from Bunkhouse Bakery to obtain a malt beverage permit for June 20th and 21st to cater the Outlaw Music Festival. Councilman Knapp moved to approve the request as presented. Councilman Foster seconded. Motion carried.

Special Events Permit: The Council was presented with a request from Ms. Laurel Foster to close a portion of Nolan Avenue on July 11th for a sign dedication. Councilman Knapp

moved to approve the street closure as presented. Councilman Foster seconded. Motion carried.

Updates/Correspondence:

- A new contractor will be needed to haul the compaction trailer to the landfill.
- The meeting with Engineering Associates to discuss the water tank project went well.

OLD BUSINESS:

Park Camping: Councilwoman Anderson contacted several municipalities to see if they allow overnight camping in their parks. Only two entities allow camping. Councilwoman Anderson would like to see the park be primarily for local usage instead of overnight camping. The Council agreed to look at the option of only allowing camping during large events. They will continue the discussion prior to next summer.

LEGAL ISSUES:

Animal Enforcement: The Town is currently seeking a municipal judge to handle code enforcement issues. In the meantime, citations are being sent out with a July court date.

MINUTES: Councilwoman Anderson moved to approve the minutes from the May 26th regular meeting as presented. Councilman Foster seconded. Motion carried.

TREASURER REPORT: Ms. LeDoux presented the Council with a year-to-date financial report. Councilman Knapp moved to approve the report as presented. Councilman Foster seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: Buffalo Computer Consulting, Repairs/Maintenance - \$240.00; Charlie Loraas, Contract Labor - \$200.00; Energy Laboratories, Testing - \$125.00; Frandson Safety, Testing - \$100.00; Johnson County Clerk, Contracts - \$4,166.66; Kaycee General Store, Supplies - \$20.18; Local Government Liability Pool, Insurance - \$1,695.00; Montana Dakota Utilities, Utilities - \$1,019.00; Range, Utilities - \$299.68; VISA, Short-Term Liability -\$2,727.36. Councilman Knapp moved to approve the bills as presented. Councilwoman Anderson seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:25 p.m.

Barry Gehrig, Mayor

Kristen LeDoux, Town Clerk

